



Material Handler / Utility Operator

Matrix Tool, Inc. is a custom full service manufacturing operation located in Fairview, PA. We specialize in the design and construction of high precision plastic and metal injection molds. We also mold tight tolerance plastic injection molded components. The primary markets we serve include the automotive industry, the computer / electronic device industry, the general appliance / consumer products market, and the medical / pharmaceutical device industry. We operate in a state of the art facility and employ approximately 140 staff members. See www.matrixtoolinc.com for additional information about our organization.

We are seeking to fill an immediate full time **Material Handler / Utility Operator** on 3rd shift in our Plastics Division. Scheduled work hours are 11:00 PM – 7:30 AM, Monday through Friday.

Primary Duties:

- a) Monitoring resin raw material levels at each work center to ensure adequate material supplies are available to support continuous production.
- b) Coordinating the grinding of runners / scrap materials generated by each molding press.
- c) Coordinating the cleaning of Plastics support equipment, including granulators, hoppers, and plastic loaders to make sure material is not contaminated.
- d) Assisting with packaging, final inspection and finished goods staging activities on assigned shift.
- e) Assisting with molding support operations, including rework support and break support, on an as needed basis based on work order specifications and supervisory instructions
- f) Communicating production related issues, such as product defects and equipment problems, on a regular basis to QA and / or supervisory personnel.
- g) Performs general housekeeping duties related to assigned areas to eliminate safety hazards and provide a neat and clean work environment.

Qualifications:

Interested candidates should have a strong / independent work ethic and attendance history. In addition, the position will require an individual who takes pride in his / her work and can cooperate with others and work as a member of a team. On-the-job training will be provided.

Matrix Tool, Inc. offers challenging work, a friendly, state-of-the-art work environment and a competitive pay and benefits package. Benefits include Health Care & Prescription Drug Insurance, Vision Care Insurance, Dental Care Insurance, Profit Sharing, 401(k), Life / Accidental Death Insurance, Short Term Disability Insurance, Paid Holidays, Paid Vacation Time, Paid Personal Time, Employee Assistance Plan, Deductible Reimbursement Plan, Cash Bonus Plan, Bereavement Leave Plan and Jury Duty Benefit. Candidates should apply using one of the following methods:

1. Email us a complete job application. You can download an application from the contact us / careers page of our website at www.matrixtoolinc.com, fill it out and return it to hr@matrixtoolinc.com.
2. Email a cover letter and resume to us at hr@matrixtoolinc.com.

For additional information, contact Matrix Tool Inc.